



We are hiring

Would you like to be part of our dynamic, global and growing team? South Pole is an energetic, global company offering comprehensive sustainability solutions and services. South Pole acts today 'for a better tomorrow'. With offices all around the globe, we accelerate the transition to a climate-smart society. Our vision is "Climate Action for All": We inspire and enable our customers to create value from sustainability-related activities.

To further promote environmentally and socially responsible practices, we are currently looking to recruit a highly motivated and dedicated

Head of Swiss Projects (100%) based in Zurich, Switzerland

As the Head of Swiss projects, you will oversee timely and effective generation and delivery of emission reductions as well as the management of full project cycle in Switzerland. You will ensure that projects are sourced, implemented and delivered as agreed while upholding the quality standards, and oversee the quality check of all deliverables and assessments carried out by your team. You will manage a small team of project managers based in Zurich and report directly to the Head of EU Projects based in Europe. Building knowledge and supporting other project team members based in Europe with project development and management is another key focus in this role. In addition, you will assist in sourcing and business development topics and that the relevant project managers are assigned to such tasks. If you like working in a multicultural environment and in close interaction with other teams within the company, then we are looking for you!

Tasks and responsibilities

- Overall responsibility and lead for emission reduction generation, especially forestry and land use (AFOLU), waste management, energy efficiency and renewables amongst other climate mitigation technologies; full cycle project development supervision/management; quality checks for proposals and deliverables
- Team management and ensuring complex matters are actively communicated and discussed with the relevant stakeholders
- Overseeing the client, Project Owner and DOE (third party independent auditor and certifier) relationship management including invoices, payments and accounting follow ups
- In coordination with the Head of EU Projects, support the Key Account Management, Portfolio, Global Sourcing and Project team with tenders and proposal preparation as well as the marketing team for project info requests and Consultancy and Services team based on availability
- Budget control and resource management; manage budget of all tasks and activities with optimum efficiency and effectiveness and ensure the assigned time budget per staff are respected and on track
- When requested, support project teams in other offices with new leads, proposal preparation and project development cycle
- General office management coordination in close cooperation with the colleagues within the same office
- Act as the deputy for the Head of EU Projects

Your profile

- University degree in Engineering, Forestry or Natural Resource Management, Environmental Sciences, Geoecology, Sustainability or climate change and carbon mitigation related fields. A Master's degree is a plus



- More than 5 years work experience in sustainability consulting, climate change mitigation/adaptation or related fields
- Excellent understanding of climate mitigation technologies (RE, EE, waste management, forestry and land use i.e. AFOLU) and strong business sense
- Ability to work closely with senior management on the given targets and able to develop own and team's goals and milestones to meet the overall targets
- Ability to provide some strategic input to the function
- Ability to lead a small team of junior to mid level project managers, including internal and/or external collaborators/partners
- Represent South Pole in public presentations and client meetings, including meeting of commercial or regulatory character beyond technical matters
- Managing project budgets of at least 200k EUR in size
- Ability to create high quality written documents (proposals and deliverables) in German as well as English is a must, other languages such as Dutch, French, or Spanish are a plus
- Strong network of potential clients, collaborators or other relevant stakeholders

We offer

- Work in a growing global profit for purpose company with a real commitment to sustainability and fighting climate change
- Excellent team spirit, work within a large and international team of sustainability passionate professionals
- The opportunity to work with a culturally diverse team based around the world

Please apply

If you are interested in joining a young and international team looking to make a difference to the world we would be happy to hear from you! Please send your cover letter and CV directly through our [website](#). If you have any questions regarding this vacancy, please contact us on jobs@southpole.com.